

Mr. Courtney Crowder
Commission Chairman



Mark Michalko
Executive Director

Dear Retailer:

Your contract with the North Carolina Education Lottery is due for renewal. As such, please complete all areas on the enclosed renewal: answer the three questions in Section B, indicate the ownership percentage and Date of Birth for owner(s) in Section C, sign and ensure the notary completes all fields in Section D.

Please note, any renewal received with a blank area(s) will delay your contract renewal or may be regrettably rejected. Once completed, you can fax the renewal to: 919.715.2716, email it to: creditcontracts@lotterync.net or mail it to:

North Carolina Education Lottery
Attention: RCA
2728 Capital Boulevard
Suite 144
Raleigh, NC 27604

If the NCEL does not receive a fully executed renewal by the date required, your terminal will be suspended. You have 90 days from the date you are suspended to provide a complete renewal, or you will be terminated and your terminal will be removed. After termination, if you wish to reapply you may. If you have any questions you can call Retailer Contacts at 1.877.382.4530 and speak with a member of the background investigation team.

As required by North Carolina General Statute Chapter 18c, an applicant to be a retailer must undergo three background investigations: criminal, taxation, and credit. As a part of the renewal process, the NCEL may perform these reviews and any unsatisfactory issues will need to be resolved in order to continue as a lottery retailer. Upon approval, your contract be renewed for a period of three (3) years and a new Certificate of Authority will be issued.

It is stipulated "Retailers(s) shall attend training sessions from time to time, as requested by the NCEL. Retailers that change owners will be required to attend a retailer training class even in situations when the same manager and/or employees are retained at the retailer location."

In support of the NCEL's Responsible Gaming program, we request that at least one representative from each store complete the responsible gaming training at: www.gtechlll.com once every three (3) years. Click on the NCEL logo, enter your Retailer ID XXXXXX and welcome for the password.

Please note using Chrome with Windows 7 can prevent a user from logging in. We recommend that users access the site with Internet Explorer or Firefox. If you have any questions regarding responsible gaming training, please contact our Customer Service hotline at 877.382.4530, Option 2. We strongly encourage you, your fellow owner(s)/officer(s) and employees handling lottery to visit the site www.GTECHLLL.com and complete the responsible gaming training as well.

We look forward to the opportunity to continue our partnership. With that in mind, there will be no renewal application fees charged. Thank you for your work to enhance education in North Carolina, and good luck as a North Carolina Education Lottery retailer!

Sincerely,

RCA Department
North Carolina Education Lottery

